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北京京城機電股份有限公司

Beijing Jingcheng Machinery Electric Company Limited

(a joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 0187)

NOTICE OF THE ANNUAL GENERAL MEETING OF 2024

NOTICE IS HEREBY GIVEN that the annual general meeting of 2024 (the “**AGM**”) of Beijing Jingcheng Machinery Electric Company Limited (the “**Company**”) will be convened by the board of directors of the Company (the “**Board**”) and held at the Conference Room of the Company at No. 6 Rongchang East Street, Daxing District, Beijing, the PRC, on Friday, 20 June 2025 at 9:30 a.m. for the purpose of considering and, if thought fit, with or without modifications, passing the following resolutions. A combination of on-site voting and internet voting by way of poll will be adopted at the AGM.

Unless the context otherwise requires, capitalised terms used herein shall have the same meanings as those defined in the circular of the Company dated 23 May 2025 (the “**Circular**”).

MATTERS TO BE CONSIDERED AT THE AGM

Ordinary Resolutions

1. To consider the full text and the summary of annual report for A shares and annual report for H shares of the Company for 2024;
2. To consider the 2024 work report of the board of directors of the Company;
3. To consider the 2024 work report of the supervisory committee of the Company;
4. To consider the 2024 audited financial reports of the Company;
5. To consider the internal control audit report in the 2024 annual financial report of the Company;
6. To consider the 2024 work report of the independent non-executive directors of the Company;

7. To consider the re-appointment of WUYIGE Certified Public Accountants LLP as the auditor of the Company for 2025 and to propose at the general meeting to authorise the board of directors to sign an appointment agreement with it and determine its remuneration;
8. To consider the resolution of the Company not to distribute any profit for the year of 2024; and

Special Resolution

9. To consider and approve the resolution in relation to grant of general mandate to the board of directors to issue H shares by the Company.

ATTENDEES OF THE MEETING AND REGISTRATION METHOD

- (I) Directors, supervisors and senior management of the Company.
- (II) Lawyers engaged by the Company.
- (III) Shareholders of the Company whose names appear on the register of shareholders of the Company at the close of market on 13 June 2025 shall have the right to attend the AGM after complying with the necessary registration procedures.

The register of shareholders of the Company will be closed from 14 June 2025 to 20 June 2025 (both days inclusive), during which no H Shares transfer will be registered. For holders of H shares who intend to attend the AGM, transfer documents together with the relevant share certificates must be lodged with the H share registrar of the Company in Hong Kong, Computershare Hong Kong Investor Services Limited, at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, no later than 4:30 p.m. on 13 June 2025.

Corporate shareholder should attend the meeting by its legal representative or the proxy appointed by the legal representative. Legal representative who attends the meeting should present his or her own identity document, valid documents evidencing his or her capacity as a legal representative and evidence of shareholding. If a proxy is appointed to attend the meeting, the proxy should present his or her identity document, the power of attorney issued in writing by the legal representative of the corporate shareholder in accordance with the laws and evidence of shareholding.

1. Each shareholder who is entitled to attend and vote at the AGM may appoint one or more proxy(ies) who need not be a shareholder, to attend and vote on his or her behalf at the AGM.
2. For any shareholder who appoints more than one proxy, his or her proxies can only exercise the voting right by way of poll.

3. The instrument appointing a proxy must be in writing under the hand of the appointer or his or her attorney authorised in writing or, in the case of a corporation, either under the common seal of the corporation or signed by any responsible person or attorney duly authorised. If that instrument is signed by an attorney on behalf of the appointer, the power of attorney authorising that attorney to sign, or other authorisation document, must be notarially certified. To be valid, the notarially certified copy of the power of attorney, or other authorization document, together with the form of proxy must be delivered to the business address of the Company or lodged with the H share registrar of the Company in Hong Kong, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, no later than 24 hours before the time appointed for the holding of the AGM.

OTHER MATTERS

1. Contacts for the meeting

Contact telephone: 010-87707288

Fax: 010-87707291

Contact person: Board office of the Company

Address: No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing, the PRC

Postal code: 101109

2. The AGM is expected to last for half a day. Shareholders attending the meeting should bear their own accommodation and travelling expenses.
3. For personnel attending the meeting shall arrive at the venue of the meeting half an hour before the commencement of the meeting and bring along the originals of identity document, stock account card and power of attorney for verification.

By order of the Board

Beijing Jingcheng Machinery Electric Company Limited

Luan Jie

Board Secretary

Beijing, the PRC

23 May 2025

As at the date of this notice, the Board of the Company comprises Mr. Zhang Jiheng as an executive Director, Mr. Li Junjie, Mr. Wang Kai, Mr. Zhou Yongjun, Mr. Zhao Xihua, Mr. Man Huiyong and Ms. Li Chunzhi as non-executive Directors, and Ms. Chen Junping, Mr. Zhao Xuguang, Mr. Liu Jingtai and Mr. Luan Dalong as independent non-executive Directors.